

King's Harbour Master Plymouth Water Event Information Document			Serial: /24
Sections A, B, C, D & E ¹ To be completed by the event manager and sent back to: NAVY NBCD-KHM EVENTS			
Part 1			
Section A: General - Using The Port For Recreation			
Organising Authority e.g., Club			
Contact Number			
Email Address			
Event manager			
Contact number Afloat			
Number of participants			
What is the event?			
Date of the event(s)	Date	Start Time	Finish Time
Where will the event take place?			
Section B: Local Navigation Rules & information			
The event manager is to be aware of the following parts of The Dockyard Port of Plymouth Order 2020 and the need to comply with them. (Tick when read)			
Schedule 1 Regulations 2 & 12	<input type="checkbox"/>		
Schedule 2 Rules 1, 2, & 6	<input type="checkbox"/>		
All current Plymouth Local Notice to Mariners have been read and understood	<input type="checkbox"/>		
The latest PLNTM sighted was -	/24		
Shipping Movements have been sighted	<input type="checkbox"/>		
Section C: Communications			
A listening watch is to be maintained on Ch 14 throughout the event			
Event Safety Coordinator C/S			
Race Officer C/S			
Safety Vessel C/S			
Additional VHF channel(s)			
Section D: Briefing			
All participants will be briefed regarding local rules	<input type="checkbox"/>		
Safety staff will be fully briefed	<input type="checkbox"/>		
Section E: Tides			
High water		Low water	
Spring/Neaps		Sunrise/Sunset	

¹ The WEID should be completed by the event organiser and returned to KHM Events NLT 4 weeks prior to the event taking place.

The water events diary has been checked. Where necessary organisers of concurrent events have been informed of intentions and events deconflicted.	<input type="checkbox"/>
Additional Information	

<i>Part 2</i>	
<i>Actions for KHM Longroom</i>	
Does the event require a meeting? Yes - <input type="checkbox"/> - No <input type="checkbox"/>	
Local Notice to Mariners – Yes <input type="checkbox"/> - No <input type="checkbox"/>	
Safety Plan received – Yes <input type="checkbox"/> - No <input type="checkbox"/>	
Risk Assessment received – Yes <input type="checkbox"/> - No <input type="checkbox"/>	
The Water Events Diary has been checked – Yes <input type="checkbox"/> - No <input type="checkbox"/>	
Comments	